



# University of Wolverhampton

## Collaborative Newsletter

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### Edition 2 : September 2017

#### Welcome

Welcome to the **second edition** of the QCU Collaborative Newsletter. We hope these newsletters will prove to be helpful and informative to all of our collaborative partners wherever you are in the world.

In this second edition, we have included some **updates** from the last meeting of the Collaborative Quality Forum (CQF) along with some of the developments in quality and collaboration which have taken place over the last few months.

Our aim is to publish a newsletter every quarter with a view to keeping all of our partners informed of recent developments, both at the University and across the sector, and to advise you of future plans.

#### Updates from CQF

The last meeting of the CQF took place on 29<sup>th</sup> June 2017. We discussed the two new **Operations Handbooks** (for franchise provision and validation of partner provision) which will replace Operations Manuals as academic collaborative contracts are reissued on the new templates. Feedback was received from CQF members, received for approval at UAEC and the final approved versions are now available on the web.

- [Operations Handbook - franchise and related provision](#)
- [Operations Handbook - validation of partner provision](#)

QCU's Jan Stanton is reviewing surveys completed by students at partner institutions. To help with this, partners are asked to send a blank copy of their institution's student survey template to Jan Stanton in QCU at [J.Stanton@wlv.ac.uk](mailto:J.Stanton@wlv.ac.uk) by 1<sup>st</sup> October 2017.

CQF were introduced to the new **timelines for Quality processes**, which meet CMA requirements for change to courses, and UCAS requirements for advertising new courses, although it was noted that there is a greater degree of flexibility for postgraduate, commissioned and collaborative provision.

- [new timelines for Quality processes](#)

Members also watched a [presentation on the CMA](#). This presentation is available now from the website. Partners who would like to receive a copy of the "Guidance Notes for Staff at Open Days" should email [Collaborativeactivity@wlv.ac.uk](mailto:Collaborativeactivity@wlv.ac.uk)



Members discussed the implication of non-compliance. It was noted the regulations relate to written, on-line and verbal communications and apply to University partners, agents and third parties acting on behalf of the University.

CQF saw a presentation on the updated **Partnership Webpages** which can be found here : <https://www.wlv.ac.uk/about-us/partnerships/> QCU would be grateful if partners could check the data relating to their institution that is included on the Partnership webpages, to ensure it is correct. Any inaccuracies should be reported to QCU.

**CANVAS**, the University's new VLE will be launched in semester 1; training for CANVAS (both face-to-face and online, for staff and students) is available now. There is an expectation that all partners will migrate to CANVAS from 2018/19. WOLF will remain in use for continuous monitoring and review and validation processes through 2017/18.

## News and Developments

Partners are asked to note that there has been a change to the **Institute titles in FEHW** as follow :

- The Institute of Education
- The Institute of Sport and Human Sciences
- The Institute of Health
- The Institute of Community and Society

**Academic Board have approved a change to the Academic Regulations and have introduced a 50 Day Rule.** *Clause 3.3.9 now reads :*

*If an enrolled student does not engage with their course of study within the first 50 days of the start date of the course, the Dean of Faculty will recommend to the Academic Registrar that the student is discontinued and their registration terminated. The Faculty must provide evidence that there have been repeated and reasonable attempts to contact the student and establish their engagement with the course.*

The amended wording will be added into the University's Admissions Terms and Conditions (clause 11 - Termination).

## And finally ...

The proposed **meeting dates for CQF in 2017/18** are :

- Friday, 24<sup>th</sup> November 2017
- Friday, 23<sup>rd</sup> March 2018
- Friday, 25<sup>th</sup> May 2018

If you have any feedback or queries arising from this newsletter, or suggestions for items to be included in the future, please do contact us at [Collaborativeactivity@wlv.ac.uk](mailto:Collaborativeactivity@wlv.ac.uk)